

Punctuality Counts

Why is Punctuality Important for your child?

Being on time:

- Gets the day off to a good start for students and puts them in a positive frame of mind, so that they can make the most of all their learning opportunities.
- Sets positive patterns for the future. You can't expect to keep a job if you're always coming in late!
- Leads to a good attendance record Leads to better achievement because they attend the whole of the class.
- Leads to understanding that school is important and education is valuable.
- Helps develop students' sense of responsibility for themselves and towards others and is a sign of good character.
- Is respectful to their teacher and their fellow students as arriving late causes disruption to the whole class.
- Research shows that attendance and punctuality are the single most important factors in school success.

At The Compton School all students are expected to be in school in good time for period 1 when they are registered, with time allowed for depositing coats and bags in the school cloakroom (we suggest, before 8.25am). There is a warning bell sounded at **8.32am**, then the registration bell at 8.35am when the register is taken promptly. Morning registration finishes at **8.55am**. **What happens if a student is late?**

- Our Attendance Officer, Mrs Powder, meets all students at the Student Entrance every morning.
- Students who arrive between 8.35am - 8.55am are asked why they are late and have their names recorded by Mrs Powder. Students then go straight to period 1. Students will serve a detention the same day according to the number of minutes they were late.
- If a student arrives late, a text message will be sent home informing parents that their child has arrived late to school.
- If a student is late **twice in any one week, then they will receive a 40 minute detention after school**. Parents will be informed by text message.
- If lateness persists the school will make contact with home and try to resolve the issue offering support and or advice as required.

Unauthorised Lates

If a student arrives **after 8.55am** they should report to the Attendance Officer who is based in **Student Services** and not go straight to class. If the late arrival is not due to a medical appointment or illness then the absence will be recorded as an unauthorised late which

amounts to half a day's absence from school. A letter will be sent home to advise parents of the unauthorised late and students will serve a 20 minute detention after school. If a student is late after 8.55am 6 times within a 4 week period a fine may be issued by the Local Authority of £120 per parent (£60 per parent if paid within 28 days).

Every minute at school matters!